

# *Services & Packages*

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## **MIDRANGE FULL SERVICE**

Complete hand holding wedding coordinating service from selecting your ceremony and reception site through the end of your wedding day.

After the complimentary consultation and the contract is signed:

- 5-8 personal consultation appointments of your choice.
- Meet and determine your wedding design, budget planning, and creative ideas of primary importance.
- May assist with venue selection for your ceremony and reception.
- Unlimited professional, well qualified vendor referrals.
- Budget break down and suggestions.
- Month by month planning schedule.
- Resources for out of town guest accommodations. Shuttle service is available if desired.
- Review all contracts.
- Celebrate your heritage with those special touches to personalize your wedding.
- Help with choosing your stationary needs.
- Assistance with etiquette and protocol for ceremony, invitations, toasts, dances, etc.
- Attend menu selection and detail meeting with your catering manager.
- Meet for an itinerary, timeline, and planning consultation.
- Contact all hired vendors, supplying them with the itinerary. Discussing their attire, hours worked, directions, parking, etc
- May suggest a wedding dress and bouquet preservation service.
- Conduct the wedding rehearsal. Not to exceed 1 ½ hours.
- May suggest rehearsal dinner locations.
- Collect all ceremony and reception accessories at the rehearsal. Distribute these items at the ceremony and reception. Coordinator to collect and package these items along with your cards and gifts, giving them to a key person.
- Providing an emergency wedding day kit, if needed.
- Providing an assistant Wedding Coordinator on the wedding day.
- Coordinate all agreed upon scheduled events through out the wedding day, not to exceed 9 hours.
- And much, much, more!!!

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